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Minden, NV 89423
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Zephyr Cove, NV 89448
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library.douglascountynv.gov

Douglas County Public Library Board of Trustees SPECIAL MEETING Notice and Agenda

December 8, 2021

The Douglas County Public Library Board of Trustees will hold a special meeting at **9:00 a.m.** on **Tuesday, December 14, 2021** in the Meeting Room of the Minden Library, 1625 Library Lane, Minden, NV. The meeting will be in-person and will not be simultaneously streamed via YouTube or Zoom®. Below is an agenda of all items scheduled for consideration. All items **For Possible Action** will include a Public Comment period.

Agenda

The Library Board encourages the respectful consideration of all views by members of the public. In order to ensure that every individual desiring to speak before the Library Board has the opportunity to express his or her opinion, it is requested that the audience refrain from disruptive behavior that may interrupt, interfere or prevent the speaker from commenting on items that are for possible action by the Library Board.

1. Public comments. [No Action]

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees. Public comment will not be taken on agenda discussion items because a public hearing is not legally required.

Public Comment is limited to five (5) minutes per speaker. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

If members of the public wish to comment on a specific agenda item scheduled for action, please make comments when the Library Board of Trustees considers that item and the item is opened for public comment.

2. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

3. For possible action. Discussion on the annual performance evaluation of Interim Library Director, Julia Brown, including but not limited to: performance, job description(s), competencies, achievements, job duties and setting future goals. Pursuant to NRS 241.031(1) and NRS 241.033, the Board may consider and discuss the professional competence, character, alleged misconduct or physical or mental health of Ms. Brown.
4. For possible action. Discussion of Budget priorities, in preparation for fiscal year 2022-2023 budget planning process including Adjusted Opening Fund Balance, providing direction to the Interim Library Director on distribution of funds.
5. For possible action. Discussion and possible action to adopt a schedule establishing the days the Library will be closed for holiday observance in 2022, consistent with the Library's Work Week and Holidays Policy.
6. For possible action. Discussion and possible action to adopt a schedule of Board meeting dates, times and locations in 2022.
7. Closing public comments.
At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment has not already been taken.
8. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted at or before 9:00 a.m. on the third working day before the meeting at the following locations:

Douglas County Library, 1625 Library Lane, Minden NV, <https://library.douglascountynv.gov/>
Douglas County website, <http://douglascountynv.iqm2.com/>
State of Nevada website, <https://notice.nv.gov>

An electronic copy of the supporting materials is posted on the Douglas County website: <http://douglascountynv.iqm2.com/> and is available for viewing or downloading. Supporting materials are also available at the Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Veronica Hallam, Administrative Services Manager
Douglas County Public Library
1625 Library Lane, Minden, NV 89423
775-782-9841
vhallam@douglas.lib.nv.us

Reasonable efforts will be made to assist and accommodate members of the public who are disabled and wish to attend the meeting. Please contact Veronica Hallam at 782-9841 before December 14, 2021 for arrangements.